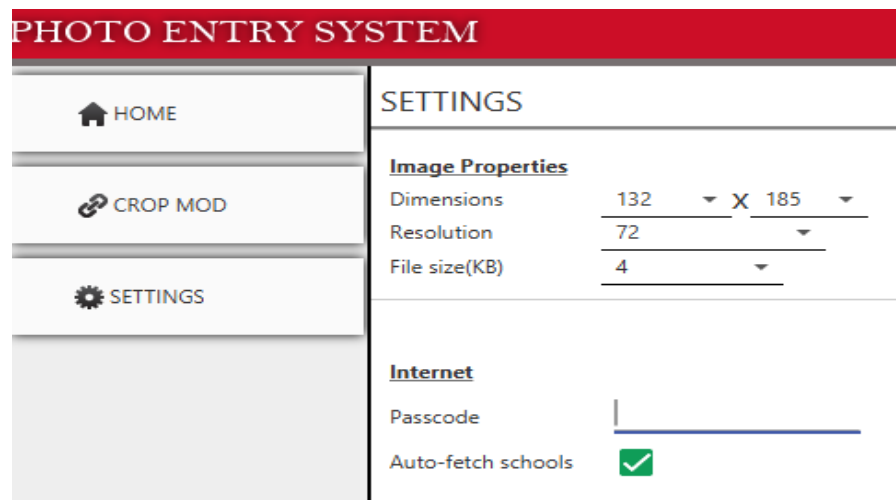


JINSI YA KUTUMIA PHOTO ENTRY  
SYSTEM (PES)

--SECONDARY--

## 1. HAKIKISHA UNA MFUMO WA PHOTO ENTRY KWENYE COMPUTER YAKO PAMOJA NA PASSCODE.

Kupata mfumo wa Photo Entry Wasiliana na PowerCard pia watakupatia namba ya siri itakayokuwezesha kutumia mfumo.

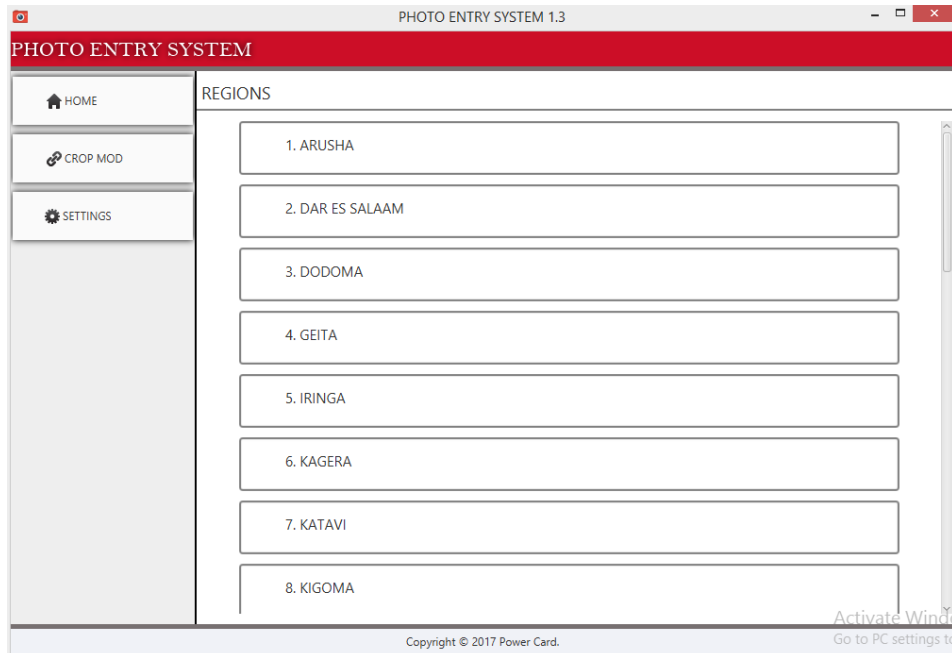


## 2. TENGENEZA FOLDER KWA AJILI YA KUIFADHIA PICHA NA DOCUMENTS

Kwenye computer yako tengeneza folder na ulipe jina 'PHOTO ENTRY 2017 F6' alafu ndani ya ilo folder tengeneza mafolder mawili na folder la kwanza ulipe jina 'PICHA' na la pili lipe jina 'DOCS' baada ya kumaliza hamisha picha zako kutoka kwenye Camera na uzihifadhi kwenye ilo folder liliindikwa 'PICHA' na pia chukua ile template ya majina na uifadhi kwenye folder uliliandka 'DOCS'.

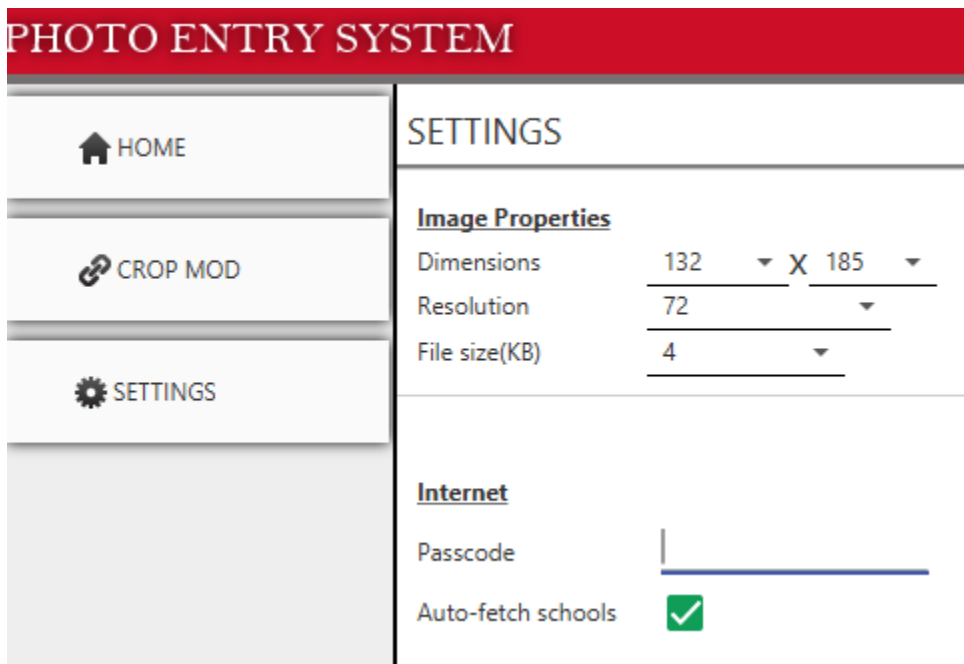
### 3. FUNGUA PHOTO ENTRY SYSTEM

Kwenye Desktop fungua icon iliyoandikwa PES. Baada ya kufungua mfumo utaonekana kama hivi.



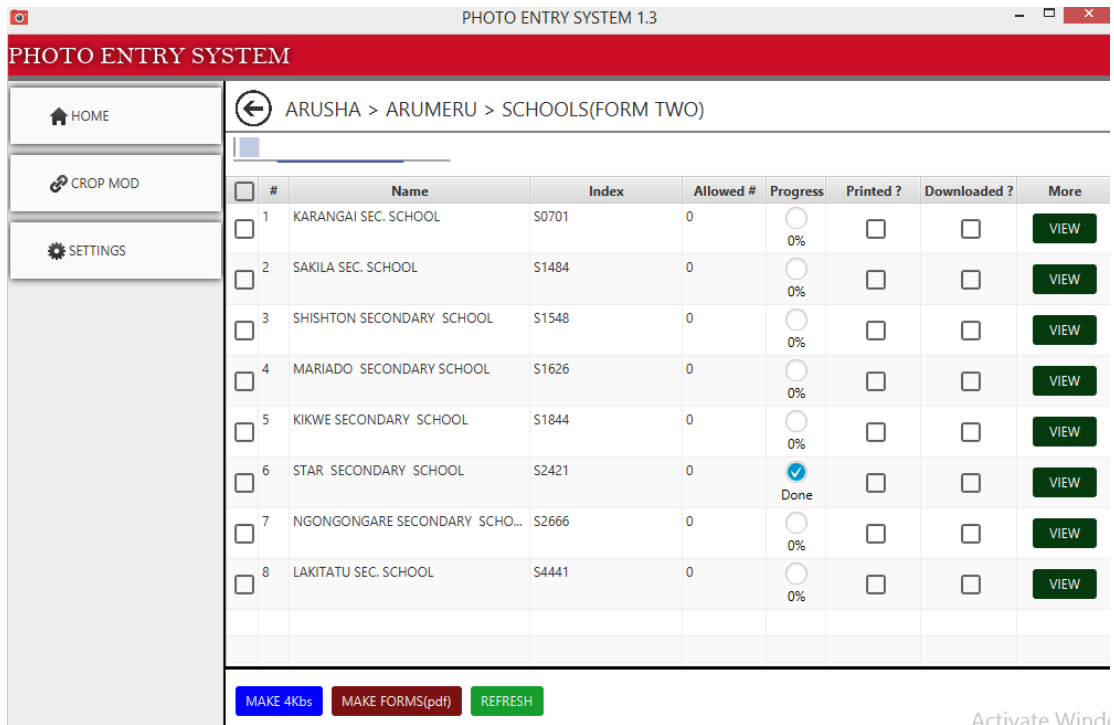
### 4. JINSI YA KURINGIZA PASSCODE.

Ili kuingiza passcode click button iliyoandikwa SETTINGS na uingiza passcode uliyopewa.



## 5. CHAGUA MKOA,WILAYA, LEVEL NA DARASA HUSIKA.

Baada ya kuchagua utaona shule zako kama ivi.



The screenshot shows the 'PHOTO ENTRY SYSTEM 1.3' interface. The breadcrumb path is 'ARUSHA > ARUMERU > SCHOOLS(FORM TWO)'. A table lists eight schools with columns for selection, ID, Name, Index, Allowed #, Progress, Printed?, Downloaded?, and More. School 6, STAR SECONDARY SCHOOL, is marked as 'Done'.

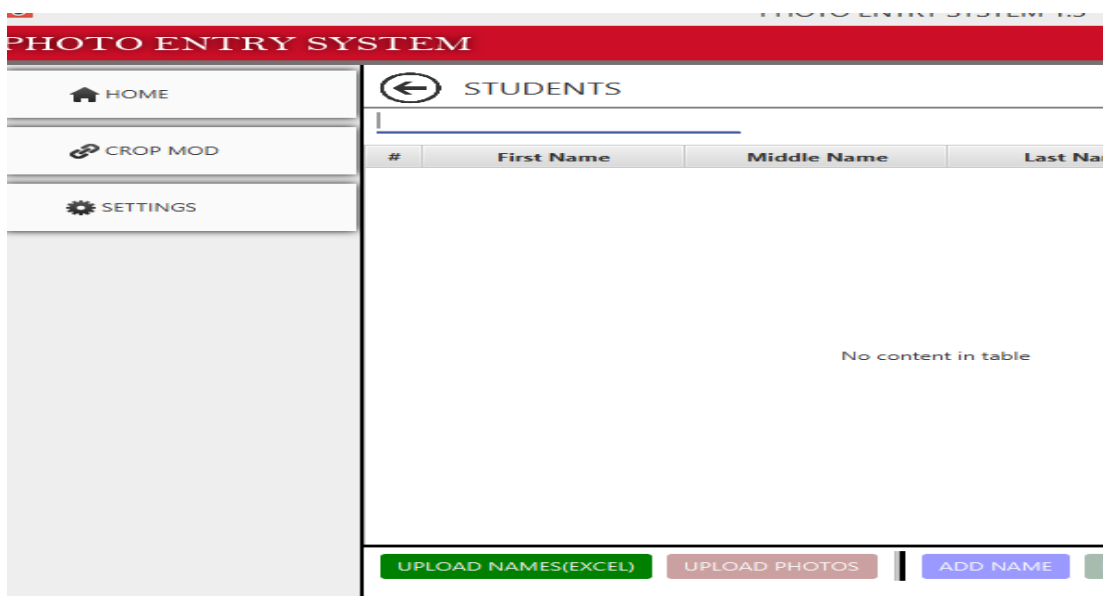
<input type="checkbox"/>	#	Name	Index	Allowed #	Progress	Printed ?	Downloaded ?	More
<input type="checkbox"/>	1	KARANGAI SEC. SCHOOL	S0701	0	0%	<input type="checkbox"/>	<input type="checkbox"/>	VIEW
<input type="checkbox"/>	2	SAKILA SEC. SCHOOL	S1484	0	0%	<input type="checkbox"/>	<input type="checkbox"/>	VIEW
<input type="checkbox"/>	3	SHISHTON SECONDARY SCHOOL	S1548	0	0%	<input type="checkbox"/>	<input type="checkbox"/>	VIEW
<input type="checkbox"/>	4	MARIADO SECONDARY SCHOOL	S1626	0	0%	<input type="checkbox"/>	<input type="checkbox"/>	VIEW
<input type="checkbox"/>	5	KIKWE SECONDARY SCHOOL	S1844	0	0%	<input type="checkbox"/>	<input type="checkbox"/>	VIEW
<input type="checkbox"/>	6	STAR SECONDARY SCHOOL	S2421	0	Done	<input type="checkbox"/>	<input type="checkbox"/>	VIEW
<input type="checkbox"/>	7	NGONGONGARE SECONDARY SCHO...	S2666	0	0%	<input type="checkbox"/>	<input type="checkbox"/>	VIEW
<input type="checkbox"/>	8	LAKITATU SEC. SCHOOL	S4441	0	0%	<input type="checkbox"/>	<input type="checkbox"/>	VIEW

Buttons at the bottom: MAKE 4Kbs, MAKE FORMS(pdf), REFRESH. Text: Activate Wind

## 6. CHAGUA SHULE HUSIKA KWA KUCLICK BUTTON YA VIEW

## 7.UPLOAD MAJINA

Kuupload majina click button ya green iliyoandikwa UPLOAD NAMES na uchague ile template ya excel uliyoifadhi kwenye folder tulilotengeneza mwanzo.



The screenshot shows the 'PHOTO ENTRY SYSTEM 1.3' interface with the breadcrumb path 'STUDENTS'. The table headers are '#', 'First Name', 'Middle Name', and 'Last Name'. The table is empty with the message 'No content in table'. Buttons at the bottom are 'UPLOAD NAMES(EXCEL)', 'UPLOAD PHOTOS', and 'ADD NAME'.

#	First Name	Middle Name	Last Name
No content in table			

Buttons at the bottom: UPLOAD NAMES(EXCEL), UPLOAD PHOTOS, ADD NAME

## 8. UPLOAD PICHA

Kuupload picha click button nyekundu iliyoandikwa UPLOAD PHOTOS na uchague picha zote za wanafunzi ulizozisave kwenye folder la picha tulilotengeneza.

1	DEBORA HOYA	HOYA
2	ELIZABETH	CHIPANHA
3	HEFSI	MNDEDA
4	JACKLINE	GEOFREY
5	MARIA	SEVERINI
6	SALMA	JUMANNE
7	TAMALI	MSAFIRI
8	ABDULRAZACK	IBRAHIM
9	ALEX	AGOSTINO
10	AYUBU	SAMSON
11	BEZALEL	JOEL
12	CHURI	JACKSON
13	KENETH	MICHAEL
14	MUSA	CHARLES
15	MUSSA	JUMA
16	SAID	RICHARD
17	SILVESTER	EMANUEL

[UPLOAD NAMES\(EXCEL\)](#) [UPLOAD PHOTOS](#)

## 9. KUONGEZA JINA

Ili kuongeza jina click button iliyoandikwa ADD NAME na uingize details za mwanafunzi unayemwongeza

NDAHANI	M	S0701,
NDAHANI	M	S0701,
LUPANDE	M	S0701,
MTUMILA	M	S0701,
MACHELA	M	S0701,
MANG'ATI	M	S0701,

[ADD NAME](#) [EDIT](#) [DELETE](#)

## 10. KUEDIT JINA LA MWANAFUNZI

Ili kuedit jina la mwanafunzi click jina husika na ubonyeze button iliyoandikwa EDIT na uingize taarifa mpya za mwanafunzi


## 11. KUFUTA JINA LA MWANAFUNZI

Ili kufuta jina la mwanafunzi bonyeza button iliyoandikwa DELETE

## 12. KUBADILI PICHA YA MWANAFUNZI

Ili kubadili picha ya mwanafunzi bonyeza jina husika na uclicke button iliyoandikwa CHANGE chini ya picha na uchague picha mpya.

dex_no
01
02
03
04
05
06
07
08
09
10
11
12
13

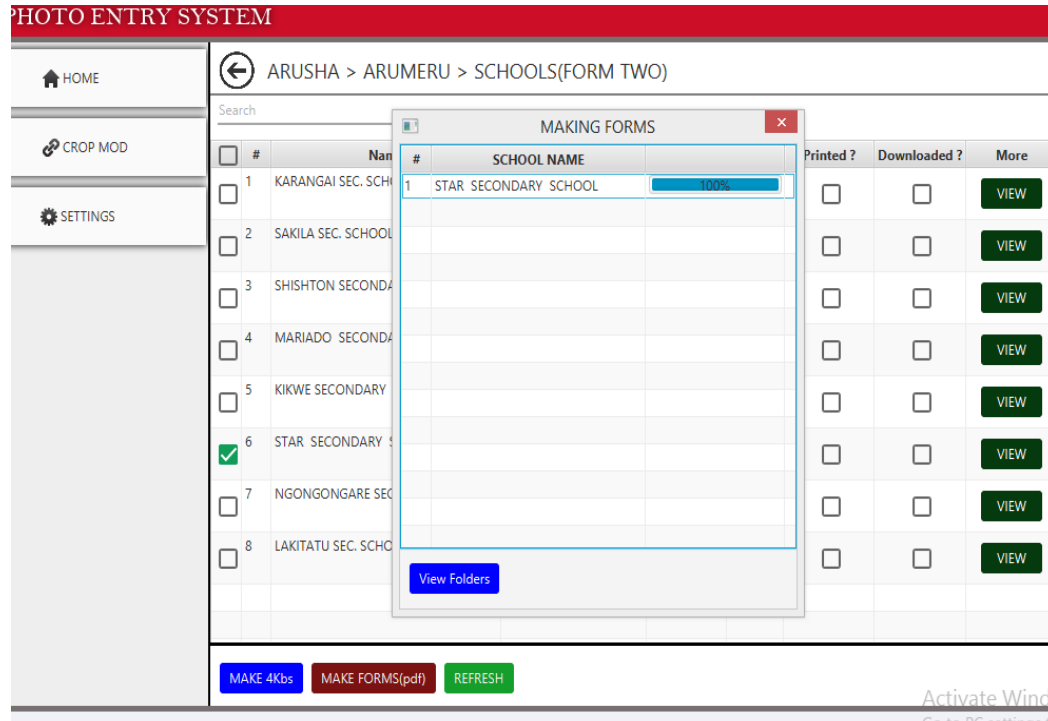


Change

REMOVE

### 13 .KUPRINT PHOTO ENTRY FORM

Ili kupata Photo entry form rudi nyuma mpaka kwenye list ya shule zako na chagua shule unayotaka kuprint kisha bonyeza button iliyoandikwa MAKE FORMS(pdf) baada ya kumaliza bonyeza Viwe folders kuona file la pdf ambalo unaweza print.



### 14.KUTENGEZA PICHA KWA AJILI YA KUPELEKA NECTA

Ili kutengeneza picha kwa ajili ya kupeleka NECTA chagua shule husika na ubonyeza button iliyoandikwa MAKE 4Kbs. Baada ya kumaliza bonyeza button ya View Folders kuziona picha.